

Declaration and Data Protection Act 1998: Important.

Please read carefully.

Failure to accept points 1 - 6 means that we will not be able to register your location on our database or offer you opportunities to feature in our marketing and promotional material.

Bath Film Office is owned and operated by Bath & North East Somerset Council.

(1) I am the properly authorised representative for the location(s) as named in this application and I declare that all the information I have provided is, to the best of my knowledge, true.

(2) I give permission for all the information I have provided (including all associated photographic material, more specifically defined as film negatives, film positives, film prints, digital images or recording of an electronic nature) to be held on a computerised database. I consent to all such information being disclosed to persons requesting details of locations from Bath Film Office, by mail, electronic mail and via the Bath Film Office on-line location library.

(3) I understand that some records held on the Bath Film Office on-line location database are now shared with the Creative England national location database. However Creative England has "read only" access to these records and all records are still be managed solely by Bath Film Office.

(4) I understand that Bath Film Office will make every effort to ensure the accuracy of the information contained on the database, and will take all reasonable steps to verify the bona fides of persons requesting from the database.

(5) I understand that Bath Film Office will not have any liability to the location owners for any loss, damages, costs or expenses which the location owner suffers or incurs as a result of providing the above information or as a result of any arrangements the location owner may make with third parties introduced through Bath Film Office for the use of their property as a location.

(5) In accordance with the requirements of the Data Protection Act 1998, Bath Film Office needs to obtain your consent to contact you by post, phone, fax or email for a range of purposes. Bath Film Office will contact you when we receive film enquiries relating to your property and to ensure that your location record is up-to-date. From time to time Bath Film Office may want to contact you by phone, fax, email or letter about events, activities, publications and our other services that may be of interest to you.

You have the right to access your records held by Bath Film Office. If you wish to have access to them please write, stating the location name and address to: Bath Film Office, Abbey Chambers, Abbey Churchyard, Bath, BA1 1LY.